



Synovate Consulting Limited Privacy Policy

Synovate Consulting Limited is committed to protecting the privacy of our website users and takes steps to ensure that information collected is dealt with in accordance with our own Privacy Policy and relevant Privacy legislation.

This policy is provided for your information and does not limit or exclude your rights under the Privacy Act 1993.

How your information will be collected by us:

As a user of Synovate Consulting Limited's website you may choose to register online for employment opportunities. From your registration we collect personal information from you which may include (but is not limited to) cookies, your contact details, work history, skills, education, qualifications, and other personal details relevant to an employment application. We may also collect information from you through phone calls, digital, face to face interviews, emails, and the following entities when we are assisting you with an employment application: organisations and individuals where your permission has been obtained to access referees, organisations that supply pre-employment vetting services such as educational checks, criminal and credit checks.

How your personal information will be used by Synovate Consulting Limited:

Any information supplied may be made available to:

- Synovate Consulting Limited's own staff and 3rd party agents who are involved in the employment application process.
- Potential employers/clients.
- Your permission will be sought before information is passed on.

How your personal information will be Stored:

The information we collect from you is stored on a secure data base and Synovate Consulting Limited will take reasonable steps to protect this information.

Information will not be provided to any other parties without your permission, except as required by law.

We will use all reasonable safeguards to protect your information against loss or misuse, or disclosure in any way other than for the express purpose of assisting you with your employment application.

Synovate Consulting Limited will from time to time provide links to other websites, we do not take responsibility for the privacy practices of these sites.

Access to your personal information:

You may update any information supplied at any time by calling us or emailing us. You are welcome to a copy of the information held subject to any exceptions provided by relevant legislation.

This Privacy Policy may be reviewed by Synovate Consulting Limited from time to time and we reserve the right to update it as we deem necessary.